

SEIU Local 1 Training Center

Spring, 2012 Schedule of Classes

2-Year Apprenticeship Program

Monday, Tuesday or Wednesday (6pm-10pm)

Begins January 2nd, 3rd or 4th

Comprehensive training covering all aspects of building maintenance.

Graduates are awarded Journeyman's Certificate from the US Department of Labor. Mandatory for all newly hired "A" level employees. Classes meet 1 night per week.

Health & Safety

Monday, Tuesday or Wednesday (6pm-10pm)

5 Weeks Beginning January 9th, 10th or 11th

MSDS sheets, OSHA compliance, chemical safety, protective equipment

Hand Tools and Power Tools

Monday, Tuesday or Wednesday (6pm-10pm)

9 Weeks Beginning February 14, 15 or 20

Safe and proper use of hand tools and power tools in the workplace

Mathematics

Monday, Tuesday or Wednesday (6pm-10pm)

6 Weeks Beginning April 17th, 18th or 23rd

Basic math for on-the-job application

Blueprint Reading

Monday, Tuesday or Wednesday (6pm-10pm)

7 Weeks Beginning January 2nd, 3rd or 4th

How to read, use and create blueprints

Plumbing

Monday, Tuesday, Wednesday (6pm-10pm)

6 Weeks Beginning February 22, 23 or 27

Plumbing principles, repairs and preventive maintenance

Low-Pressure Boiler Systems

Monday, Wednesday or Thursday (6pm-10pm)

9 Weeks Beginning April 4th, 5th or 9th

In-depth instruction on boiler operations

Water Treatment (1 Night Seminar)

Tuesdays (6pm-10pm)

May 1st, 8th, or 15th

Students choose 1 night to attend

Water Treatment for heating and cooling

Electricity

Tuesday, Wednesday or Thursday (6p-10p)

13 Weeks Beginning January 3rd, 4th or 5th

Basic Electricity, Electrical Safety and Troubleshooting Electrical Systems.

**Required before you can take HVAC or Saturday Advanced Electricity Course.*

Carpentry

Tuesday, Wednesday or Thursday (6p-10p)

7 Weeks Beginning April 3rd, 4th or 5th

Basic repairs to walls, tile, windows, floors, etc.

Locks & Keys

Monday, Wednesday or Thursday (6p-10p)

7 Weeks Beginning January 2nd, 4th or 5th

Locksmithing and key pinning

HVAC (Heating, Ventilation & A/C)

Tuesday, Wednesday or Thursday (6p-10p)

13 Weeks Beginning Feb. 28, 29 or March 1

Comprehensive instruction in basic Air Conditioning principles as well as how to troubleshoot common A/C problems.

**Students must complete Electricity course before enrolling .*

The SEIU Local 1 Training Center is located at 120 S. Sangamon in the West Loop. Please call 312.226.1444 for more information.

LIFE SKILLS COURSES

*These courses are FREE to SEIU Members under the ABOMA contract

Basic Computers

2 NIGHTS EACH WEEK FOR 3 WEEKS (6 TOTAL SESSIONS)

TUESDAYS AND THURSDAYS 6PM-9PM

CLASS BEGINS APRIL 10th

Using the computer, mouse and keyboard.

Introduction to Microsoft Word and the internet

Advanced Computers

2 NIGHTS EACH WEEK FOR 3 WEEKS (6 TOTAL SESSIONS)

TUESDAYS AND THURSDAYS 6PM-9PM

CLASS BEGINS May 1st

Writing letters, creating a budget, setting up an e-mail account

English as a Second Language

Spanish to English

2 NIGHTS EACH WEEK FOR 12 WEEKS (24 TOTAL SESSIONS)

TUESDAYS AND THURSDAYS 6PM-9PM

CLASS BEGINS MARCH 6th

Eastern European (Bosnian, Serbian, Croatian) to English

MONDAYS (6PM-9PM)

6 WEEKS BEGINNING ON APRIL 16th

Foreign Language

Learn Basic Spanish

WEDNESDAYS (6PM-9PM)

12 WEEKS BEGINNING ON MARCH 7th

Leadership Skills Seminar

*Leading by example, mentoring others and climbing the career ladder.

*Class is open to all Property Service Employees-Janitors, Engineers and Door Staff.

TUESDAY, APRIL 17th

12:30-4:30pm

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HEAD AND ASSISTANT ENGINEER'S CONTINUING EDUCATION COURSES

* CHIEFS NEED 6 HOURS PER YEAR, ASSISTANTS NEED 8 HOURS PER YEAR

Chicago Engineer's Exam Prep Class

10 Week Preparation Course (6pm-9pm)
Thursdays Beginning January 12th
Exam will be given in March

Thursday, January 26th

Motors, Pulleys & Belts

Discussion on building mechanical systems
2 Hours (12:30pm-2:30pm)

Wednesday, February 1st

Fire Suppression Systems

Sprinklers & standpipes
Instructor: American Safety Training
4 Hours (12:30-4:30)

Wednesday & Thursday February 15th & 16th

Certified Pool Operators Course

Must Attend Both Days and Pass Exam
Instructor: Deb Todner, Aquapure
16 Hours (8:00-4:00 both days) \$125 Fee

Thursday, March 1st

Mold Remediation

How to deal with mold issues in your building.
Instructor: ACR, Inc.
4 Hours (12:30-4:30pm)

Wednesday, March 7th

Kitchen Appliance Repair

Refrigerators, Stoves and Dishwashers
4 Hours (12:30-4:30)

Tuesday, March 20th & 27th

Refrigerator Repair

Instructor: Tony Langford
2 Day Class-8 Total Hours (12:30-4:30)

Tuesday, April 10th

Asbestos Awareness

Identifying Asbestos hazards in your building
Instructor: Occupational Training & Supply
2 Hours (12:30-2:30pm)

Tuesday, April 17th

Leadership Seminar

Leading by example, mentoring and climbing the career ladder.
Instructor: Kent Irvin, Univ. of St. Francis
4 Hours (12:30-4:30)

Wednesday, April 25th

Building Evacuation

Emergency Management
Instructor: American Safety Training
4 Hours (12:30-4:30)

Thursday, May 3rd

LEED Certification Information Session

Learn how you can become certified in energy efficiency through the USGBC.
2 Hours (12:30-2:30pm)

Tuesday, May 8th

Air Duct & Garbage Chute Cleaning

Learn the latest advancements in duct cleaning.
Instructor: Brouwer Brothers-Steamatic
4 Hours (12:30-4:30)

February 21 & 22 (Tuesday/Wednesday)

March 19 & 20 (Monday/Tuesday)

April 12 & 13 (Thursday/Friday)

May 23 & 24 (Wednesday/Thursday)

Energy Efficiency in

Residential Buildings

Learn to save money by using less water and electricity in your building.
2 Day Program: 16 hours (8:30-4:30pm)
*Open to Property Managers

Tuesday, May 15th

Fire Control Panels

Understanding and maintaining the Fire Panels in your lobby.
Instructor: Maury Mastrangeli, Siemens
4 Hours (12:30-4:30pm)

Thursday, May 17th

Lead-Based Paint, RRP Course

Become certified to do basic drywall and painting work in pre-1978 buildings
*EPA Accredited Trainer \$125.00 Fee
8 Hours (8:30-4:30)

Monday & Tuesday, May 21 & 22

Certified Pool Operators Course

Must Attend Both Days and Pass Exam
Instructor: Deb Todner, Aquapure
16 Hours (8:00-4:00 both days) \$125 Fee

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“A” MAINTENANCE SKILLS ENHANCEMENT DAYTIME COURSES

- 8 HOURS PER YEAR REQUIRED FOR MAINTENANCE “A” EMPLOYEES

<u>DATE</u>	<u>COURSE</u>	<u>HOURS</u>
Tuesday, Jan. 24 th	Drywall and Tile	8:30a-4:30p
Tuesday February 7 th	Basic Electricity	8:30a-4:30pm
Wed/Thurs, Feb. 15 th & 16 th	Certified Pool Operators Class & Exam	8:00a-4:00p (2 Days)
Thurs., February 23 rd	Doors, Locks & Keys	8:30a-4:30p
Tues., February 28 th	Basic Boiler Fundamentals	8:30a-4:30p
Wed., March 7 th	Kitchen Appliance Repair	12:30p-4:30p
Tues., March 20 & 27	Refrigerator Repair (2 day course)	12:30-4:30p (2 days)
Monday, April 2 nd	Light Switches, Outlets & Fuses	8:30p-4:30p
Tuesday, April 10 th	Asbestos Awareness	12:30-2:30p
Tuesday, April 17 th	Leadership Seminar	12:30-4:30pm
Wednesday, April 25 th	Building Evacuation	12:30p-4:30p
Thurs., April 26 th	Basic HVAC Fundamentals	8:30a-4:30p
Wed., May 2 nd & 9 th	Basic & Adv. Plumbing (2 Day course)	8:30a-4:30p
Thursday, May 3 rd	LEED Exam Information Session	12:30-2:30pm
Friday, May 11 th	Red Cross CPR Training	8:30a-12:30p
Thursday, May 17 th	Lead-Based Paint, RRP Certification *\$125 Fee Applies	8:30a-4:30p

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10-WEEK JANITORIAL TRAINING PROGRAM

The following topics will be covered:

- Orientation
- Customer Service and Communication Skills
- Basic Health and Safety
- American Red Cross CPR
- Fire Safety
- Green Housekeeping
- Hard Floor Care Lecture
- Hard Floor Care Hands-On Demonstration
- Carpet and Upholstery Cleaning
- Outdoor Maintenance and Landscaping

COURSES ARE OFFERED ON 10 CONSECUTIVE WEDNESDAYS

DAY CLASSES (12:30 – 4:30) BEGIN JANUARY 11th and MARCH 21st

NIGHT CLASSES (6:00PM – 10:00PM) BEGIN JANUARY 11th and MARCH 21st

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DOOR STAFF TRAINING

NEWLY ENHANCED DOOR STAFF TRAINING FOR THIS SEMESTER!

Due to the upcoming G-8 and NATO Summits in Chicago, we have been working with the Department of Homeland Security to offer additional training to our Door Staff.

As a result, the Crime Prevention & Anti-Terrorism Course will contain new and updated material. Please call for exact dates.

Students attend class for 4 consecutive Tuesdays.

Daytime Courses (12:30pm-4:30pm) will begin on **Tuesday, FEBRUARY 7th or Tuesday, APRIL 3rd**

Evening Courses (6:00pm-10:00pm) will begin on **Tuesday, MARCH 6th or Tuesday, MAY 1st**

CLASS #1- ORIENTATION

Students will go over the current ABOMA contract with regards to pension, benefits, holidays, sick days, etc.

CLASS #2- CUSTOMER SERVICE & COMMUNICATION SKILLS

Looking sharp on the job, interacting with residents, knowing your building and your neighborhood.

CLASS #3- BUILDING EVACUATION

Proper evacuation procedures in an emergency situation.

CLASS #4- CRIME PREVENTION & ANTI-TERRORISM

Observation skills, making your building a hard target, biological/chemical/nuclear weapons. Preparing for the NATO & G-8 Conferences in Chicago.

To enroll, please fill out the attached registration form and fax it to (312) 226-1447

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EXAMS AND CERTIFICATIONS

Certified Swimming Pool Operators Course and Examination

Instructor: Deborah Todner, Aquasure

2 day course to receive CPO designation through the National Swimming Pool Foundation

- February 15th & 16th (Monday/Tuesday) 8:00am-4:00pm
- May 21st & 22nd (Monday/Tuesday) 8:00am-4:00pm

*\$125 Fee Applies

City of Chicago Stationary Engineers Exam – Preparation Course

10 week course on Thursday nights to prepare students to pass the Licensing Exam

Class Begins *Thursday, January 12th* at 6pm

Exam will be given by the City of Chicago in March. Call for exact date.

Must be one of the following to enroll:

- Head Engineer
- Assistant Engineer
- Graduate of the 2-year Apprenticeship Program

CFC/EPA Course and Examination

1 day course and exam for license to work on Air Conditioning units

Students must be currently enrolled in or have already passed the 13-week HVAC course

- Saturday, May 19th from 8:30am-4:30pm

*\$40 Fee Applies

LEED Certification Information Session

Learn how you can apply for the United States Green Building Council's LEED-Green Associate Designation. Learn to make your building more energy efficient and environmentally friendly.

- Thursday, May 3rd (12:30-2:30)

Lead-Based Paint, RRP Course and Examination

Learn to work safely with basic drywall and painting repairs in your building.

Now required if you are doing any drywall/painting work in buildings built before 1978.

8 Hour class and examination

- Thursday, May 17th (8:30am-4:30pm)

*\$125 Fee Applies

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GREEN BUILDING TRAINING

The SEIU Local 1 Training Center is a member of the United States Green Building Council.

We strongly believe that by educating our members to be more energy efficient, we can reduce water and energy consumption at ABOMA member buildings. Saving money for your building will make you a more valuable employee. Sign up today.

Green Housekeeping Seminar

4-Hour Presentation

Wednesday, February 8th

6:00-10:00pm

Wednesday, April 18th

12:30-4:30pm

Learn to keep your building clean with environmentally friendly cleaning products.

Energy Efficiency for Residential Buildings

Learn to save your building money through more efficient operations

*Now open to Property Managers

2 Day Seminar

8:30-4:30pm

Tuesday/Wednesday, February 21st & 22nd

Monday/Tuesday, March 19th & 20th

Thursday/Friday, April 12th & 13th

Wednesday/Thursday, May 23rd & 24th

4 Part Seminar will include the following topics:

- Energy Efficient Lighting Systems
- Indoor Air Quality and Ventilation
- Resident Education
- Measuring Energy Savings

LEED Examination Information Session

Thursday, May 3rd

12:30-2:30pm

2-Hour Seminar will give you an overview of LEED-Green Associate Designation.

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NEW THIS SEMESTER!

Saturday Advanced HVAC Course

6-week course that will focus on hands-on training. Each week will be a new project that builds on the 13-week HVAC Course.

8:30am-12:30pm beginning on Saturday, January 14th

***In order to enroll, you must have already passed the 13 week HVAC course.**

***This course is not required to complete the 2-year apprenticeship program**

Saturday Advanced Electricity Course

6-week course on Saturday mornings that will build on the 13 week Electricity Course in the 2-year apprenticeship program. Topics will include conduit bending, breaker boxes and residential wiring.

8:30am-12:30pm beginning on Saturday, February 25th

***In order to enroll, you must have already passed the 13 week Electricity course.**

***This course is not required to complete the 2-year apprenticeship program**

Saturday Advanced Plumbing Course

6-week course on Saturday mornings that will continue the training received in the 6 week Plumbing course. Students must have already passed the Plumbing Course.

8:30am-12:30pm beginning on Saturday, April 7th